



# Job Notice

## Part-Time Employment

Recreation Services

**We thank all those who apply. Only those selected for an interview will be contacted.**

|                  |                          |                |                  |
|------------------|--------------------------|----------------|------------------|
| Job Title:       | <b>Camp Specialist</b>   | File #:        | <b>2018-40</b>   |
| Posting Date:    | <b>December 03, 2018</b> | Location:      | <b>City Wide</b> |
| Closing Date:    | <b>February 11, 2019</b> | Business Unit: | <b>Camps</b>     |
| Start Rate/Hour: | <b>\$14.75</b>           |                |                  |

### Responsibilities:

1. Actively involved in the planning and implementation of specialty programs, including daily programming, special events, and theme days designed to provide progressive learning for campers.
2. Create an environment that will support individual participant's needs, allowing them to develop skills, self-esteem and wellness alongside their peers.
3. Source appropriate materials to use in area of specialty with guidance from supervisory staff.
4. Maintain supply and equipment inventory to effectively operate quality programming.
5. Assist in the organization of Parents' Days/Nights/Lunches, and attend such functions.
6. Maintain ongoing and effective communication with parents, the public, and City staff.
7. Maintain a professional attitude that includes being punctual, constantly attentive and engaged.
8. Train staff in area of specialty.
9. Lead camper groups when necessary including active supervision during swim rotations.
10. Foster in all campers the 5 Principles of Healthy Child Development as outlined by High Five: Quality at Play.
11. Carry out any other duties as requested by Senior Camp Staff.

### Qualifications and Requirements:

1. Demonstrated ability in area of specialty preferred.
2. Education in area of specialty is an asset.
3. Standard First Aid /CPR-C certification.
4. Valid Police Vulnerable Sector Check.
5. High Five, Principles of Healthy Child Development certification.
6. Full Attendance at Pre-Camp Training.

### Specialty Areas Include:

Drama, Vocal, Dance, Visual Arts, Film, Cooking, Fitness, General Sports, Basketball, Soccer, Baseball, Tennis, Gymnastics, General Martial Arts, Taekwondo, Nature/Ecology, Archery, Camp Lore, Arts & Crafts, Music/Piano, Guitar, General Science, and Forensics. Please note: Not all specialty areas are offered at every camp.

Persons interested in the above and/or subsequent vacancies are asked to submit an application and résumé to Recreation Services:

- 1) Drop off at any community centre, "Attention: Recreation Services Supervisor"; or
- 2) Email to [SeasonalRecJobs@Vaughan.ca](mailto:SeasonalRecJobs@Vaughan.ca); or
- 3) Fax to 905-832-8550.

Application forms and instructions are available online at [www.vaughan.ca/RecJobs](http://www.vaughan.ca/RecJobs).

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.

Applicant information is collected under the authority of the Municipal Act, 2001(S.O. 2001,c.25) and will be used to determine qualifications for employment with The Corporation of the City of Vaughan. Questions about this collection should be directed to Recreation Services, 2141 Major Mackenzie Drive, Vaughan, Ontario L6A 1T1, 905-832-8500.