



The City of Vaughan  
2141 Major Mackenzie Drive  
Vaughan, Ontario  
Canada L6A 1T1  
Tel (905) 832-2281

**CL No.**  
**Fee: \$157.00**  
**Receipt No.**

Date: \_\_\_\_\_

Attention: Applications Expeditor,  
Building Standards Department

Re: Property Address \_\_\_\_\_

Legal Description \_\_\_\_\_

Closing Date \_\_\_\_\_

**\*A non-refundable fee of \$157.00 per lot/municipal address/unit must accompany this application.**

I am the purchaser/owner/mortgagee of the above-captioned property and would like to request a standard zoning compliance letter, which would include the following:

- outstanding Orders and Notices
- occupancy status
- building permit status
- zoning designation
- compliance of structures on survey, if attached

I wish to also receive a response with respect to the following inquiries:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Note:**

1. Please be advised that this compliance letter response does not confirm permitted uses on the subject property. To obtain use information verbally, please contact a Zoning Plans Examiner in the Building Standards Department at 905-832-8510.
2. If you wish to receive use information in writing please complete a zoning search form and submit the completed form along with the applicable fees to the Building Standards Department.
3. For information pertaining to registered instruments/agreements to which the City is a party, instrument numbers and/or full copies are required.

Respond to: \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City/Town/Province/Postal Code)

\_\_\_\_\_  
(Telephone No.)

\_\_\_\_\_  
(Fax No.)

\_\_\_\_\_  
(E-mail Address)