

# *THE CITY OF VAUGHAN*

# *BY-LAW*

## BY-LAW NUMBER 023-2019

**A By-law to amend By-law Number 171-2013 to provide for fees and charges under the Municipal Act.**

WHEREAS section 8(1) of the *Municipal Act, 2001*, S.O. 2001, as amended (the "*Municipal Act, 2001*"), provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate, and to enhance its ability to respond to municipal issues;

AND WHEREAS section 391 of the *Municipal Act, 2001* similarly permits a municipality to pass by-laws imposing fees and charges;

AND WHEREAS the Council of The Corporation of the City of Vaughan has determined that it is desirable to make amendments to By-law 171-2013, as amended.

NOW THEREFORE the Council of The Corporation of the City of Vaughan ENACTS AS FOLLOWS:

1. Adding the following paragraph to By-law 171-2013:

"(9) If a fee for a particular year is not prescribed in the respective schedules and a budget has not been passed by January 1st in a given year, the Treasurer is authorized to apply a 3 per cent increase to the fee applied in the previous year to account for economic adjustment."

2. By-law Number 171-2013 is hereby amended by deleting Schedules "A", "B", "C", "D", "E", "F", "G", "H", "I", "J", "K", "L", and "M" and substituting therefor Schedules "A", "B", "C", "D", "E", "F", "G", "H", "I", "J", "K", "L", and "M" attached hereto.
3. All fees listed in the attached Schedules will be subject to taxes, where applicable.
4. This By-law shall come into force and effect on February 20, 2019.

Enacted by City of Vaughan Council this 20th day of February 2019.

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Hon. Maurizio Bevilacqua, Mayor

\_\_\_\_\_  
Todd Coles, City Clerk

**SCHEDULE "A " TO BY-LAW NO. 171-2013**

**General**

Item	Fee or Charge		HST
	2019	2020	
Photocopies - under 10 pages	\$0.70	\$0.75	Y
Photocopies -10-20 pages	\$9.50	\$10.00	Y
Photocopies 20-50 pages	\$19.50	\$20.00	Y
Retrieval of Documents/Information from Records Centre - per file	\$25.50	\$25.50	E
Records & Information Search Paper Records - per hour	\$30.00	\$30.00	E
Research Requests	\$68.00	\$70.00	E
Electronic Search- development of computer program or other method of producing a record from a machine readable record - per hour	\$66.00	\$66.00	E
Administrative Fee for Closed Meetings Investigation Requests	\$130.00	\$130.00	E
<b>INSPECTIONS</b> Fee for site plan inspection requested of and performed by individual departments, such as Engineering & Public Works or Building Standards	\$475.00 for the first inspection for the release of the Irrevocable Letter of Credit by the Development Planning Department, and this fee will also include the first landscaping inspection for the release of the 20% landscape warranty holdback; \$350 for the first inspection for the release of the Irrevocable Letter of Credit by the Engineering Department; and \$125 for each additional inspection to be performed by these respective Departments, to address deficiencies.		Y

*Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.*

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**SCHEDULE "B" TO BY-LAW NO. 171-2013**

**City Clerk's Office**

Item	Fee or Charge		HST
	2019	2020	
Recording of Meetings - per CD	\$43.00	\$43.00	Y
Committee of Adjustment Agendas - per annum	\$292.00	\$292.00	Y
Minutes - Hard Copy - per annum	\$64.00	\$64.00	Y
Search Request Letters	\$46.50	\$47.50	Y/E*
Committee of Adjustment Application Fees (Consents & Minor Variances)	Refer to By-law 40-2009		
Additional Services Zoning By-law 1-88 or other Planning Documents	Refer to Planning Department Schd. G		
Document Commissioning - first document	\$32.00	\$33.00	Y
Document Commissioning - each additional	\$20.00	\$20.50	Y
Support Information/Letters for Liquor License Permits and Special Events Vendors	\$48.00	\$49.00	E
Property Standards Order Appeal	\$128.00	\$131.50	E
Marriage Licenses	\$165.00	\$170.00	E
Marriage Ceremonies (City Officiant)	\$360.00	\$371.50	Y
Burial Permits	\$38.00	\$39.50	E
By the Glass - Liquor License	\$48.00	\$49.00	E
Cemeteries	Refer to Schedule "J"		
Business Licences	Refer to City's Licensing By-law No. 315-2005 as amended		E
Animal Services	Refer to Schedule "I".		

\*If the search is under the Municipal Freedom of Information and Privacy Protection Act (MFIPPA), then it can be exempt.

Other searches may also be exempt if they fall under Part VI of Schedule V of the ETA, paragraphs 20 (b) (d) (e) and (f)

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**SCHEDULE "C" TO BY-LAW NO. 171-2013**

**Finance**

Item	Fee or Charge		HST
	2019	2020	
Tax Certificates	\$90.00	\$95.00	E
Duplicate Tax Receipts for Income Tax	\$23.00	\$23.00	E
Tax Statements (Detailed)	\$43.00	\$44.00	E
Tax Account Search	\$39.00	\$40.00	E
Returned Cheques (Administration Fee)	\$45.00	\$46.00	E
Charges Added to the Collectors' Roll	\$43.00	\$44.00	E
Provincial Offenses Act Charges Added to the Collectors' Roll (under or equal to \$1,000)	\$43.00	\$44.00	E
Provincial Offenses Act Charges Added to the Collectors' Roll (greater than \$1,000)	5% of invoice		E
Banks/Mortgage Co Status of Account	\$15.00	\$16.00	E
Banks/Mortgage Co Detailed Statement	\$43.00	\$44.00	E
Post Dated Cheque Retrieval	\$13.00	\$14.00	E
New Tax Account Fee	\$55.00	\$55.00	E
Tax Ownership Change Fee	\$32.00	\$33.00	E
Re-print Vacancy Rebate Determination Letters	\$21.00	\$21.00	E
Payment Error Correction Fee	\$36.00	\$36.00	E
<b>Property Tax Sales</b>			
Final Letter prior to Registration	\$205.00	\$210.00	E
Registration Process	AT COST	AT COST	E
Extension Agreements	\$465.00	\$470.00	E
Sales/Vesting Process	AT COST	AT COST	E
3 Years Arrears Important Notice	\$100.00	\$105.00	E
Bulk Account Maintenance	\$8.00	\$10.00	E
Statement of Unpaid Tax	\$8.00	\$9.00	E
Tender Package for Tax Sale process	\$52.00	\$52.00	Y
Letter of Credit Administration Fee	\$50.00	\$50.00	Y
<b>ASSESSMENT</b>			
Assessment Roll Hard Copy - per page	\$2.70	\$2.70	E
<b>OTHER</b>			
Development Charges Written Response for Development Charge Balance Verification	\$43.00	\$43.00	E
Purchasing Bid Documents - per set	\$10.00 to \$750.00	\$10.00 to \$750.00	Y/E*

\*Depends on whether the bid relates to a taxable/exempt good or service.

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**SCHEDULE "D" TO BY-LAW NO. 171-2013  
Vaughan Business Enterprise Centre (VBEC)**

Item	Fee or Charge		HST
	2019	2020	
Master Business License Administration	\$10.00	\$10.00	Y
Seminars or Conferences	Fee varies from \$10.00 to \$350.00		Y

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**SCHEDULE "E" TO BY-LAW NO. 171-2013**

**Vaughan Fire and Rescue Service**

Item	Fee or Charge		HST
	2019	2020	
Standard Fire or Investigation Report	\$135.00	\$135.00	E
File Search and Information Letter	\$135.00	\$135.00	Y
Inspection of premises or building (up to 2,000 m <sup>2</sup> )	\$242.00	\$242.00	Y
Inspection of premises or building (over 2,000 m <sup>2</sup> or other extraordinary inspection services) + (Supplementary Staff Costs see note below)	\$242.00	\$242.00	Y
Re-inspection of premises or building	\$135.00	\$135.00	Y
Fireworks Vendor Training/Vendor Permits	\$183.00	\$183.00	E
Re-inspection for Family Fireworks Vendor License	\$135.00	\$141.00	E
Inspection for a Liquor Sales License	\$242.00	\$242.00	E
Re-inspection for a Liquor Sales License	\$135.00	\$141.00	E
Inspection for/of Day Care Centre or Day Nursery	\$161.00	\$161.00	Y
Inspection of Private Home - Day Care or Not-for - Profit Day Care Centre or Day Nursery	\$78.00	\$78.00	E
Review of Fire Safety Plans – 2 <sup>nd</sup> or Subsequent Revisions	\$134.00	\$140.00	Y
Review and Approval of Risk Safety Management Plans – Existing 5,000 USWG or less	\$305.00	\$305.00	Y
Review and Approval of Risk Safety Management Plans – New/Modified 5,000 USWG or less	\$608.00	\$608.00	Y
Review and Approval of Risk Safety Management Plans – Existing Greater than 5,000 USWG	\$2,735.00	\$2,735.00	Y
Review and Approval of Risk Safety Management Plans – New/Modified Greater than 5,000 USWG	\$3,039.00	\$3,039.00	Y
Review and Approval of Risk Safety Management Plans – if necessary to retain 3 <sup>rd</sup> party engineer or another firm	\$ at cost		Y
Initial dispatch to a motor vehicle incident of up to three Vaughan Fire & Rescue Serv. Apparatus (per initial hour or part thereof)	\$1,120.00	\$1,120.00	E
Dispatch of individual firefighting apparatus (per initial hour or part thereof)	\$559.00	\$559.00	E
Dispatch of individual hazardous materials response unit, water tanker or technical rescue support unit - (per initial hour or part thereof)	\$281.00	\$281.00	E
Dispatch of individual rehab, mechanical, command or investigation support units - (per initial hour or part thereof)	\$160.00	\$160.00	E
Material or supplies consumed, or equipment/apparatus damages sustained or other expenses incurred at an incident	\$ at cost		Y
Fire Preventions Services / Fire Investigation	\$ at cost		Y
Permit for a small fire on a private residential site (fire not to exceed 1m in any dimension)	\$43.00	\$43.00	E
Permit for a fire exceeding 1m in any dimension	\$949.00	\$970.00	E
Fire Safety training workshops and seminars	\$ at cost		Y
Recruit Firefighter Application and Testing Fee	\$130.00	\$150.00	Y
VFRS Mechanical Division normal hourly shop rate for fire apparatus & equipment testing, repair, and maintenance services to other agencies	\$134.00	\$134.00	Y
VFRS Mechanical Division hourly shop rate for warranty services to other agencies	\$116.00	\$116.00	Y
VFRS Mechanical Division flat rate for various testing, maintenance and warranty services to other agencies	\$ at cost		Y
VFRS Mechanical Division fee for extraordinary repair and maintenance services to other agencies	\$ at cost (+ supplementary staff costs see note below)		Y
Miscellaneous Expenses, where not included in any of above costs and where not exempt	\$ at cost (additional)		Y

Note: All fees and charges are subject to taxes, where applicable.

Dispatch of VFRS fire apparatus to third or subsequent nuisance false alarm within the calendar year - (PER FALSE ALARM)	\$559.00	\$559.00	E
Consumer Fireworks Displays held on days other than Victoria Day and Canada Day	\$218.00	\$228.00	E
Display Fireworks held at anytime	\$218.00	\$218.00	E
Pyrotechnics Special Effect Events held at any time	\$218.00	\$218.00	E

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**SCHEDULE "F" TO BY-LAW NO. 171- 2013**  
**Building Standards Department**

Item	Fee or Charge		HST
	2019	2020	
Written Zoning Response (per letter)	\$208.00	\$214.00	E
Access Request – Property/Permit Data (plus Photocopy fee)	\$75.00	\$77.25	E
Routine Disclosure of Building Permit Plans / Surveys (plus photocopy fee)	\$75.00	\$77.25	Y
Written Response to Provincial/Regional Licenses (per letter)	\$200.00	\$206.00	E
Inspection Fee Consents (for each lot to be created)	\$282.00	\$290.00	Y
Inspection Fee Consents (for each remainder lot)	\$282.00	\$290.00	Y
Inspection Fee – Minor Variance (per application)	\$282.00	\$290.00	Y
Poster Panel	\$155 + \$41/sq.m.	\$160 + \$41/sq.m.	E
Portable Signs - A-Frame (per sign for up to 6 months posting)	\$197.00	\$203.00	E
All Signs Except Portable Signs and Poster Signs	\$180 + \$31/sq.m.	\$185 + \$31/sq.m.	E
Portable Signs - Mobile (for up to 21 day posting)	\$126.00	\$130.00	E
Renewal of Permit	\$170.00	\$175.00	E
Title Restriction Fee (release)	\$102.00	\$105.00	E
Building Compliance Letter	\$157.00	\$162.00	E
Supplementary Building Compliance Letter	\$90.00	\$93.00	E
Sign Variance Application Fee	\$1,126.00	\$1,160.00	E
Photocopying per Page (large>11x17)	\$0.60/small page; \$5.60/large page	\$0.65/small page; \$5.80/large page	Y
Permits Regulated by the Ontario Building Code Act	See Schedule A of Building By-Law 050-2018		

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**SCHEDULE "G" TO BY-LAW NO. 171-2013**  
**Planning Department**

Item	Fee or Charge		HST
	2019	2020	
Black and White Printing	\$2.33	\$2.40	Y
Colour Printing	\$3.71	\$3.82	Y
Employment Area	\$46.99	\$48.40	Y
Address Change Applications	\$1,050.60	\$1,050.60	E
City of Vaughan Official Plan	\$69.01	\$69.01	Y
City of Vaughan Official Plan - Volume 1	\$145.00	\$145.00	Y
City of Vaughan Official Plan - Volume 2	\$315.00	\$315.00	Y
Zoning By-Law 1-88 - Part 1 (Text only)	\$26.78	\$26.78	Y
Zoning By-Law 1-88 - Part 2 (schedules)	\$61.80	\$61.80	Y
By-Law 1-88 Part 1 (Key Maps only)	\$41.20	\$41.20	Y
By-Law 1-88 CD version (includes parts 1&2)	\$127.72	\$127.72	Y
Heritage Permit	\$545.90	\$545.90	E
Street Name Change	\$2,012.62	\$2,012.62	E
Heritage Status Letter	\$82.40	\$82.40	E
Custom Report	\$682.89	\$682.89	E
Addresses Lots through Consents	\$545.90	\$545.90	E
New Addresses Subdivisions/Site Plans	\$40.17	\$40.17	E
New Road Names - Proposed Road Names	\$2,012.62	\$2,012.62	E
New Road Names - Names from pre-approved list	\$275.01	\$275.01	E
Landscape Inspection Fee	\$440.84	\$440.84	Y
Cash in Lieu of Parking	\$4,243.60	\$4,243.60	E
Tree Protection Fee	\$1,600.00	\$1,648.00	Y
Planning Applications under the Planning Act	Refer to City's By-law Governing Fees for the processing of Planning Applications		

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**SCHEDULE "H" TO BY-LAW NO. 171-2013**  
**Community Services - Recreation Services Department**

Item	Fee or Charge	HST
<b>Facility Rental Rate and Services-in-Kind Rate Schedules</b>		
<b>Facility Rental Rate:</b> Arenas, Gyms, Baseball Diamonds, Soccer Fields, Tennis Courts, Parks (Picnics), Pools, Meeting Rooms, Halls, etc.	Facility Rental Rates are as approved by Council in the annual operating budget or amendments to the budget and set out on a Rental Rate Schedule. The annual rates are effective Sept. 4 <sup>th</sup> of each year for all new bookings.	Y
<b>Services-in-Kind Rate:</b> City inventory, such as Picnic Tables, Tables and Chairs, Bleachers Rented Equipment, such as washrooms, dumpsters, road barricades, etc.	Services-in-Kind Rates are as approved by Council in the annual operating budgets or amendments to the budgets and set out on a Services-in-Kind Rate Schedule. The annual rates are effective Jan. 1 <sup>st</sup> of each year for all new bookings.	Y
<b>Recreations and Culture Programs</b>		
Spring and Summer, Fall and Winter and Day Camp Summer Program fees, Point of Sale and Membership Passes.	Individual program and service fees are as set out in the seasonal Community Services Guide to Recreation and Parks as approved by Council in the annual operating budgets and as amended from time to time in accordance with the Recreation and Culture User Fee and Pricing Policy.	Y/E *

\*Exempt if provided to children 14 years of age or younger or underprivileged individuals or individuals with a disability.

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**SCHEDULE "I" TO BY-LAW NO. 171-2013**  
**Legal/By-law Compliance**

Item	Fee or Charge		HST
	2019	2020	
<b>Conveyancing</b>			
Preparation and steps involved in registration of: Subdivision Agreement, Site Plan Agreement and other miscellaneous Agreements (includes Ministry fees)	\$400.00	\$400.00	E
Road Dedication By-law (includes Ministry fees)	\$350.00	\$350.00	E
Part Lot Control By-law (includes Ministry fees which depend on number of property identification numbers involved for registration)	\$350.00	\$350.00	E
Villa Giardino Consents	\$65.00	\$65.00	E
Inhibiting Order (includes Ministry fees)	\$600.00	\$600.00	E
Deletion of Inhibiting Order (includes Ministry fee)	\$300.00	\$300.00	E
Attendance upon execution of documents	\$350.00	\$350.00	E
Registration of other miscellaneous agreements not mentioned above (includes Ministry fees)	\$375.00	\$375.00	E
Registration of other miscellaneous documents not mentioned above requiring registration	Costs to be determined at time of registration + Ministry fees		E
<b>Legal Services</b>			
Preparation and/or review and attendance upon execution of Miscellaneous Agreements including: Development Charge Deferrals, Agreements contemplated by Development Charges Act, Encroachment Agreements, Sewer Agreements, Agreements to fulfill conditions of approval of Committee of Adjustment/OMB decisions, Licenses Agreements and any other Agreements the City is required to enter.	\$1,200.00	\$1,224.00	E – if pertains to land title or water/sewer agreement;  Y – for all other
<b>Real Estate Application Fee for purchase of City Land</b>			
Application Fee for purchase of City Land	\$1,500.00	\$1,500.00	E
General Inquiry Fee	\$60.00	\$60.00	E
Appraisal Fee (when performed by the Senior Manager of Real Estate)	\$1,000.00	\$1,000.00	Y
<b>By-law &amp; Compliance Services</b>			
Sign Permit Inspection	\$126.00	\$130.00	Y
Pool Fence Inspection (after the first inspection)	\$248.00	\$256.00	Y
Fence Height Exemption Application	\$345.00	\$356.00	Y
Private municipal law enforcement officer training	\$287.00	\$287.00	Y
Mobile Sign Retrieval Fee	\$379.00	\$391.00	Y
Other Signs Retrieval Fee	up to \$2,000.00	up to \$2,000.00	Y
Loft Inspection Fee	\$114.00	\$118.00	Y
Parking Enforcement performed by private companies	\$1,236.00	\$1,274.00	Y
Parking Enforcement on private property - PER HOUR	\$95.00	\$98.00	Y
Noise Exemption Application Fee	\$300.00	\$309.00	E
Noise Monitoring - PER HOUR	\$101.00	\$105.00	Y
Each failure to attend a meeting before a Screening Officer or a hearing before a Hearings Officer	\$112.00	\$116.00	E
Pet Adoption Fee	\$20.00- \$250.00	\$20.00- \$255.00	Y
Monthly On-Street Parking Permit	\$55.00	\$56.00	E
Visitor Parking Permit (per vehicle permit)	\$5.00	\$5.00	E
Construction Parking Permit (per vehicle permit)	\$5.00	\$5.00	E
Parking Permit Transaction Fee (all parking permits)	\$2.00	\$2.00	E

Note: All fees and charges are subject to taxes, where applicable.

<b>ANIMAL LICENSING / IDENTIFICATION FEES</b>			
Male or female Vicious Dog or Aggressive Dog	\$50.00	\$50.00	E
Male or female dog or cat	\$20.00	\$20.00	E
Dogs / cats owned by Senior Citizens	\$10.00	\$10.00	E
Replacement tag	\$10.00	\$10.00	Y
Pigeon Licence Fee	\$52.00	\$54.00	E
<b>IMPOUND FEES (dogs and cats)</b>			
First impound	\$35.00	\$40.00	E
First impound- Per day boarding	\$45.00	\$50.00	Y
Second impound	\$65.00	\$70.00	E
Second impound- Per day boarding	\$45.00	\$50.00	Y
Third and each subsequent Impoundment	\$95.00	\$100.00	E
Third and each subsequent Impoundment- Per day boarding	\$45.00	\$50.00	Y
<b>POUND FEES</b>			
Pound Fees- keeping of animals other than a horse, cattle or bull per animal per day	\$30.00	\$30.00	Y
Pound Fees- keeping of a horse, cattle or bull per animal per day	\$60.00	\$60.00	Y
<b>ANIMAL TRANSPORTATION COSTS</b>			
Transportation of any animal, except a horse, cattle or bull per km	\$0.60	\$0.60	Y
Transportation for any horse, cattle or bull per hour	\$80.00	\$80.00	Y
Animal Surrender fee	\$170.00	\$180.00	Y
Animal Disposal fee	\$75.00	\$80.00	Y
Animal Services Order Appeal	\$280.00	\$289.00	E
Animal Trap Fee	\$25.00	\$30.00	Y

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**SCHEDULE "J" TO BY-LAW NO. 171-2013  
Parks Department**

Item	Fee or Charge		HST
	2019	2020	
<b>Cemeteries - Purchase of Interment Rights</b>			
Single Lot	\$2,358.00	\$2,429.00	Y
Cremation Lot	\$936.00	\$964.00	Y
Corner Markers (set of 4)	\$347.00	\$357.00	Y
<b>Transfer of Interment Rights</b>			
Transfer Certificate	\$35.00	\$36.00	Y
<b>Interments</b>			
Adult Single Grave	\$1,182.00	\$1,217.00	Y
Child Single Grave	\$1,182.00	\$1,217.00	Y
Infant Single Grave	\$407.00	\$417.00	Y
Grass & lowering device for caskets	\$33.00	\$34.00	Y
Cremation	\$381.00	\$392.00	Y
Cremation & Grave Side Service	\$431.00	\$444.00	Y
Weekday Surcharge for funerals arriving after 2:30 - PER HOUR	\$137.00	\$141.00	Y
Weekend Surcharge - PER HOUR	\$137.00	\$141.00	Y
Pallbearer Fee	\$66.00	\$68.00	Y
Extra Boards (Used for Muslim Burials Only)	\$46.00	\$47.00	Y
<b>All Social Services burials shall be subject to the same charges as outlined above</b>			
<b>Markers</b>			
Flat Marker Installation* (Less than 173 sq. inches)	\$0.00	\$0.00	
Flat Marker Installation* (173 sq. inches or more)	\$50.00	\$50.00	Y
Upright marker installation* - (four feet or less in height and four feet or less in length including the base)	\$100.00	\$100.00	Y
Upright marker installation* - (more than four feet in either height or length including the base)	\$200.00	\$200.00	Y
<b>Other Parks Fees or Charges</b>			
Private Property Tree Protection Permit Application Fee	\$127.00	\$131.00	E
Private Property Tree Protection Permit Admin Fee (non - refundable)	\$64.00	\$66.00	E
Private Tree Protection Permit application fee for Infill and Construction	\$142.00	\$146.00	E
Tree Dedication Fee	\$600.00	\$618.00	Y
Tree Dedication Admin Fee (non - refundable)	\$62.00	\$64.00	Y
Park Bench Dedication Fee	\$2,909.00	\$2,996.00	Y
Park Bench Dedication Admin Fee (non - refundable)	\$62.00	\$64.00	Y
Access Agreements Admin fee (non - refundable)	\$62.00	\$64.00	Y

\* Provincially Regulated fee.

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**SCHEDULE "K" TO BY-LAW NO. 171-2013  
Development Engineering Services**

Item	Fee or Charge		HST
	2019	2020	
Fees or charges under a Subdivision, Development and/or Servicing Agreement	Refer to Individual Agreement		
Engineering Site Plan Criteria Guide	\$41.00	\$42.00	Y
Design Criteria & Standard Drawings	\$140.00	\$143.00	Y
Infill Lot Grading Approval	\$650.00	\$700.00	E
Grading New Plans & Subdivision - Singles & Semis	\$430.00	\$440.00	E
Grading New Plans & Subdivision - Towns per unit	\$260.00	\$265.00	E
Studies	\$6 - \$57	\$6 - \$58	Y
Pool Fees	\$600.00	\$650.00	E
Requests by Developers to phase assumption of services other than as provided in original Subdivision or Servicing Agreements	\$5,300.00	\$5,400.00	E
Subsequent additional watermain testing is requested or required on the same section of watermain contemplated under a new Subdivision, Development and Servicing Agreements	\$ At cost + engineering and administration fee		E
Additional Grading Inspection	\$243.00	\$246.00	E
Additional Fee for 3rd Submission - Pool/Infill Grading Approval and Lot grading Subdivision	\$108.00	\$110.00	E
Document Search Fee - Additional Fee to be applied once information is printed	\$54.00	\$55.00	Y
Development Encroachment (Application Fee)	\$5,300.00	\$5,400.00	Y
Tie-back Encroachment (Fee is per lineal metre)	\$10.73	\$10.95	Y
Shoring Encroachment (Fee is per lineal metre)	\$10.73	\$10.95	Y
Hoarding Encroachment (Fee is per lineal metre)	\$16.86	\$17.20	Y
Occupation of City Right-of-Way (Fee is per square metre per month)	\$6.18	\$6.30	Y
Fill Permit	Owner occupied residential property – minimum permit fee of \$570. All other types of property/development \$5,000.		E
Agreement amendment - Complex	\$10,610.00	\$10,820.00	E
Agreement amendment - Minor	\$5,300.00	\$5,410.00	E
Agreement amendment - Administrative	\$2,120.00	\$2,160.00	E
Pre-development Service Agreement	\$5,300.00	\$5,410.00	E
Road Closure (plus actual costs for public consultation expenses)	\$5,300.00	\$5,400.00	E
Site Plan (minor ICI and residential)	\$4,240.00	\$4,320.00	E
Site Plan Complex - ICI - per sq. mt. of GFA	\$4.40	\$4.50	E
Site Plan Complex - Residential, Singles, Semis and Towns per unit	\$780.00	\$795.00	E
Site Plan Complex - Residential - Multiple Units (e.g. Apartment, Condo) per unit	\$440.00	\$450.00	E

*Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.*

Note: All fees and charges are subject to taxes, where applicable.

**SCHEDULE "L" TO BY-LAW NO. 171-2013  
Transportation and Environmental Services**

Item	Fee or Charge		HST
	2019	2020	
Road Occupancy Permit (As per agreement - Contact Dept. for details)	As per agreement		E
Horizontal Control Book	\$64.00	\$64.00	GST 5%
Road Occupancy Permit - Simple	\$143.00	\$147.00	E
Road Occupancy Permit - Complex	\$1,771.00	\$1,824.00	E
Benchmark Books	\$66.00	\$66.00	GST 5%
Municipal Consent (from Bell)	\$506.00	\$521.00	E
Municipal Consent (from Rogers Cable)	\$506.00	\$521.00	E
Municipal Consent	\$506.00	\$521.00	E
Engineering "D" Size Prints	\$37.00	\$38.00	Y
Engineering "D" Size Prints (Colour)	\$45.00	\$46.00	Y
Engineering Documents/Records	\$45.00	\$46.00	Y
Engineering Drawings (CD Transfer)	\$55.00	\$56.00	Y
Prints (up to ledger size)	\$22.50	\$23.00	Y
Third Party Review Fee	Fee is 7% of the value of the infrastructure renewal due on third party projects		
<b>Water and Wastewater</b>			
Water Rates	Refer to City's Water Rate By-law		E
Wastewater Rates	Refer to City's Wastewater Rate By-law		E
Stormwater Rates	Refer to City's Stormwater Rate By-law		E
Water Turn-off/Turn-on Service Call Charges	Refer to City's Water Rate By-law		E
Water Meters (application for meters and temporary water fee)	Refer to City's Water Rate By-law		E
Hydrant Meter Rentals (includes application, administration fee, demonstration to user, water consumption, plus any repairs)	Refer to City's Water Rate By-law		E
Sewer Camera Service (identify blockages in sanitary/storm lateral lines on private property)	Refer to City's Wastewater Rate By-law		Y
Sewer Back-up Investigation Service for response to emergency request from private owner related to back-up	Refer to City's Wastewater Rate By-law		
- if blockage on city property			E
- if blockage on private property, flat rate fee per hour			Y
<b>Waste</b>			
Blue Box (Each Unit)	\$11.00	\$11.00	Y
Green Bin (Each unit)	\$23.00	\$24.00	Y
In-House Organic Container (Each unit)	\$8.00	\$8.00	Y
Garbage Tags (sold in sheets of 10 tags)	\$16.00	\$16.00	E
Back yard composters	\$20.00	\$21.00	Y
Appliance Collection (each appliance unit)	\$35.00	\$36.00	Y
Blue Box Developer fee	\$30.00	\$31.00	E
Green Bin Developer fee	\$40.00	\$41.00	E
<b>Culverts</b>			
Materials or goods	\$ at cost (varies with size)		E
Installation Services (application, review of drawings, etc.)	\$ at cost (varies with size)		E
Service Connections	\$ at cost + 15%		E
Rural Street Number Sign	\$ at cost		Y
<b>Signs on Public Property</b>			
All signs on Public Property, except Religious, Charitable or Community Signs	\$65.00	\$67.00	Y
Builders' Portable Signs	\$258.00	\$266.00	Y
A-Frame (per sign for up to 6 months posting)			
Renewal of Permit	\$65.00	\$67.00	E

Note: All fees and charges are subject to taxes, where applicable.

**SCHEDULE "L" TO BY-LAW NO. 171-2013  
Transportation and Environmental Services**

Item	Fee or Charge		HST
	2019	2020	
<b>Roads Pre-event Inspection</b>			
Traffic Control for Special Events	\$297.00	\$306.00	E
Curb Cut Permit (\$128.00 - \$216.00)	\$ at cost (varies with size)		E
Traffic Information - signal timing per intersection	\$57.00	\$59.00	E
Traffic Information - ATR count	\$40.00	\$40.00	E

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Note: All fees and charges are subject to taxes, where applicable.



**SCHEDULE "M" TO BY-LAW NO. 171-2013**

**By-Law - Encroachments**

Item	Fee or Charge		HST
	2019	2020	
Encroachment Application Fee/Encroachment Permit - plus tax & other costs (survey, insurance, registration, etc.)	\$254	\$262	Y
Departmental Inspection Fee - per visit per Department	\$289	\$298	Y

*Note: All Fees are before HST. E = HST Exempt, Y = HST Applicable. The City reserves the right to review HST applicability for any regulatory or legislative changes.*

Note: All fees and charges are subject to taxes, where applicable.