

# JOB NOTICE

## PART-TIME EMPLOYMENT

**WE THANK ALL THOSE WHO APPLY. ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED.**

THE FOLLOWING PART-TIME POSITION IS AVAILABLE WITH THE RECREATION & CULTURE DEPARTMENT:

JOB TITLE: <b>SKATE PATROL (OUTDOORS)</b>	FILE #: <b>2011-13</b>
POSTING DATE: <b>DECEMBER 1, 2011</b>	CLOSING DATE: <b>MARCH 31, 2012</b>
STARTING RATE/HOUR: <b>\$10.50</b>	LOCATION: <b>DUFFERIN CLARK COMMUNITY CENTRE</b>

### MAJOR DUTIES:

1. Staff are responsible for maintaining the safety and behaviour management of patrons on and off the ice surface. This responsibility extends throughout the entire shift before and after the skate.
2. Staff must wear skates and the designated staff uniform at all times throughout the shift. Staff are to dress warmly and appropriate for the winter climate.
3. Staff are to ensure that the number of skaters on the ice surface does not exceed the safety limits for the ice.
4. Staff are responsible for controlling on and off ice activities of patrons during skate and flood times.
5. Both skating and the "beginner" area (denoted with pylons), must be patrolled at all times.
6. Staff will be responsible for opening and closing the family change room as well as provide access to first aid equipment.
7. Staff are required to supervise the change room area, first aid room, washrooms, and surrounding area.
8. Staff must always be aware of first aid supply location and closest access to a phone in case of emergency.
9. Staff are required to complete incident or accident reports in the case where an incident or injury occurs during their shift.
10. With the support of the Dufferin Clark Active Living Coordinator, skate patrol staff will enforce City of Vaughan supervised skate rules.

### REQUIREMENTS/EDUCATION:

1. Standard First Aid Certification/CPR C.
2. Valid Vulnerable Sector Screening.

**PERSONS INTERESTED IN THE ABOVE AND/OR SUBSEQUENT VACANCIES ARE ASKED TO SUBMIT AN APPLICATION AND RESUMÉ TO THE RECREATION & CULTURE DEPARTMENT:**

- 1) FAX TO 905-832-8550; OR
- 2) EMAIL TO [SeasonalRecJobs@vaughan.ca](mailto:SeasonalRecJobs@vaughan.ca); OR
- 3) DROP OFF AT ANY COMMUNITY CENTRE, "ATTENTION: RECREATION SERVICES SUPERVISOR".

APPLICATION FORMS AND INSTRUCTIONS ARE AVAILABLE ONLINE AT  
[www.vaughan.ca/SeasonalRecJobs](http://www.vaughan.ca/SeasonalRecJobs).