

# JOB NOTICE

## PART-TIME EMPLOYMENT

**WE THANK ALL THOSE WHO APPLY. ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED.**

THE FOLLOWING PART-TIME POSITION IS AVAILABLE WITH THE RECREATION & CULTURE DEPARTMENT:

|  |  |
|--|--|
| JOB TITLE: <b>CAMP SPECIALIST</b>      | FILE #: <b>2011-10</b>                 |
| POSTING DATE: <b>DECEMBER 12, 2011</b> | CLOSING DATE: <b>FEBRUARY 20, 2012</b> |
| STARTING RATE/HOUR: <b>\$10.50</b>     | LOCATION: <b>CITY WIDE</b>             |

**MAJOR DUTIES:**

1. Plan and implement a comprehensive specialized program designed to provide progressive learning for campers.
2. Implement a safe, age appropriate, enjoyable and diversified camp program as developed in coordination with the Camp Director, Assistant Camp Director and staff.
3. The Camp Specialist will guide camp counsellors in speciality programs.
4. Maintain ongoing and effective communications with the Camp Director and Assistant Camp Director.
5. Maintain and model a professional attitude and abide by camp policy at all times.
6. Select the appropriate material to use in specialties with guidance from supervisory staff.
7. To be actively involved in the development and implementation of specialty programs (including daily programming, activities, special events, themes and guests) and schedules.
8. Guide campers in innovative and dynamic program ideas in area of specialty.
9. Assist in the organization of Parents' Days/Nights/Lunches, and attend such functions.
10. Train staff in area of specialty.
11. Monitor supply inventory for area of specialty and inform the Camp Director/Assistant Camp Director of diminishing supplies
12. Lead camper groups when necessary.
13. Ensure the safety and well being of your camper group as well as all campers during camp hours.
14. Encourage and foster in all campers the 5 Principles of Healthy Child Development as outlined by High Five: Quality at Play.
15. Carry out any duties as requested by the Camp Director, Assistant Camp Director, Camp Coordinator and Active Living Coordinator.

# JOB NOTICE

## PART-TIME EMPLOYMENT

---

**WE THANK ALL THOSE WHO APPLY. ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED.**

REQUIREMENTS/EDUCATION:

1. Standard First Aid Certification/CPR C.
2. Valid Vulnerable Sector Screening.
3. High Five, Principles of Healthy Child Development Certificate.
4. Full Attendance at Pre Camp Training (late Spring 2012).

PERSONS INTERESTED IN THE ABOVE AND/OR SUBSEQUENT VACANCIES ARE ASKED TO **SUBMIT AN APPLICATION AND RESUMÉ TO THE RECREATION & CULTURE DEPARTMENT:**

- 1) FAX TO 905-832-8550; OR
- 2) EMAIL TO [SeasonalRecJobs@vaughan.ca](mailto:SeasonalRecJobs@vaughan.ca); OR
- 3) DROP OFF AT ANY COMMUNITY CENTRE, "ATTENTION: RECREATION SERVICES SUPERVISOR".

APPLICATION FORMS AND INSTRUCTIONS ARE AVAILABLE ONLINE AT  
[www.vaughan.ca/SeasonalRecJobs](http://www.vaughan.ca/SeasonalRecJobs).